

Articulation Agreement between Community College of Allegheny County and Carlow University for A.S. in Business Management and the B.S. in Business Management

Purpose

This articulation agreement established a transfer articulation agreement between Community College of Allegheny College (CCAC), 800 Allegheny Avenue Pittsburgh, PA 15233 and Carlow University (CU) 3333 Fifth Avenue Pittsburgh, PA 15213. Its purpose is to provide CCAC graduates who have earned the Associate of Science degree in Business Management (385.2) a seamless pathway to transfer into the Bachelor of Science degree in Business Management at Carlow.

CCAC graduates who have earned the A.S. in Business Management degree and who meet admission requirements for Carlow University, may enter CU as a junior pursuant to the provisions below.

Provisions of this Agreement

- CU agrees to waive the application fee for all students who apply to CU after completing the Associate of Science in Business Management from CCAC.
- CU has an active and competitive financial aid program, including transfer scholarships to assist qualified students.
- Students should work with CCAC transfer counselors as well as CU transfer counselors as early in their college career as possible to plan properly.
- Graduates from CCAC must have a minimum cumulative 2.0 grade point average (G.P.A.) to be accepted into CU through this agreement and must meet all other admission and eligibility requirements. CU has sole discretion in admissions decisions.
- Carlow University will accept all credits earned with a C or above toward the Associate Degree up to a maximum of 88 credits.
- G.P.A. is used to make admissions decisions, but does not transfer. The course themselves transfer, but the grades do not.
- CCAC Graduates who meet the requirements of this agreement and enter CU with at least 60 credits, can enter CU with junior status.
- CCAC graduates with an Associate's degree will be expected to complete 6 credits of humanities and a science course with a lab if they have not done so at CCAC.
- CCAC graduates with an Associate's degree will be expected to complete a 3 credit Carlow signature course.

- CCAC agrees to advertise and advise students regarding this agreement, and will provide information regarding CU, its academic programs, requirements and services extended to the transfer graduate under the terms of this agreement.
- CU agrees to respond to inquiries from CCAC staff and students in a timely manner and to assist students seeking information to the best of its ability.

Mutual Terms and Conditions

- A. **Term of the Agreement.** This agreement is intended to be in effect for five (5) years from the date of signature. It will be reviewed annually.
- B. **Termination of the Agreement.** Community College of Allegheny County or Carlow may terminate this agreement for any reason or without reason with ninety (90) days' written notice from either party.
- C. **Nondiscrimination.** The parties agree to continue their respective policies of nondiscrimination based on sex, age, race, color, creed, national origin, disability and any other category protected by federal, state, and/or local law.
- D. **Relationship of Parties.** The relationship between the parties to this Agreement to each other is that of independent contractors. The relationship of the parties to this contract to each other shall not be construed to constitute a partnership, joint venture or any other relationship, other than that of independent contractors.
- E. **Modification of Agreement.** This agreement shall be modified only in writing, with the signed authorization of CCAC and Carlow University.
- F. **Promotion of Agreement.** Both parties have the right to use this agreement and the name of Community College of Allegheny County and Carlow University in all promotional activities, including college catalogs and recruitment or advisement activities.
- G. **Liability.** Neither of the parties shall assume any liabilities of the other. As to liability to each other or death to persons or damages to property, the parties do not waive any defense as a result of entering into this agreement.
- H. **Entire Agreement.** This agreement represents the entire understanding between the parties. No other prior or contemporaneous oral or written understandings or promises exist in regard to this relationship. Any changes, corrections or additions to this agreement shall be in writing in the form of a supplemental agreement signed by all appropriate parties and setting forth therein the proposed change, correction or addition. This agreement between CCAC and CU does not affect any other agreements between CCAC and CU.

Representatives from both institutions will confer at least on an annual basis to evaluate the success of this agreement. The representatives shall be the acting provost/executive vice president, Academic & Student Affairs from CCAC and the Provost/VP Academic Affairs from

CU and /or representatives of those persons. Should content change occur in a transferable course, the institution making the change agrees to notify the other institution in writing so that this agreement can be re-evaluated. Notice of changes shall be provided at least 45 days prior to the beginning of the semester in which change is implemented. Any program changes will be identified and incorporated into subsequent agreements.

For Carlow University

3333 Fifth Avenue

Pittsburgh, PA 15213



President

3/12/15

Date

For Community College of Allegheny County

800 Allegheny Avenue

Pittsburgh, PA 15233



President

3/14/15

Date